Job Description – Teacher of Maths

Job Title: **Teacher of Maths**
Line Manager: **Subject Leader**
Salary Scale: **MPS/UPS**
Disclosure Level: **Enhanced**

It is expected that a classroom teacher will work in such a way that is totally compatible with the aims and objectives of the school as expressed in its **Mission Statement;** undertake all duties as specified by the current STPCD (Conditions of Employment other than Head Teachers); and work to the professional guidance detailed in DfES Teachers' Professional Development National Standards Framework.

The classroom teacher/form tutor has an important duty to promote and safeguard the welfare of all students and, in doing so, follow the policies and procedures of the school.

Purpose:

- To promote students' spiritual, moral, social and cultural development within the subject area in the context of this school being a Catholic Christian Community
- To carry out the professional duties of a classroom teacher/form tutor as set out in the current School Teachers' Pay and Conditions Document (STPCD)
- To work as a member of the Maths departmental team within the school in order to raise standards of student attainment and achievement.
- To share in the corporate responsibility for the education and well being of all pupils in accordance with school policies

Classroom Teacher Principal Duties and Responsibilities

- To accept responsibility for the effective teaching of designated groups

- To share in the development and implementation of subject syllabus and schemes of work, designed to meet the needs of all students with particular reference to the requirements of the NC and developments in literacy, numeracy and ICT

- To prepare appropriate content of all lessons adequately in advance, taking into account, prior attainment, learning outcomes for specific groups and individual students

- To follow school policy with regard to regular assessment/marking, recording and reporting of students' progress; to ensure that the school's policy in respect of homework is adhered to.

- To produce classroom materials and resources as part of the process of lesson preparation

- To use data to identify under achievement and to intervene to ensure students make expected and better than expected progress in line with targets set

- To liaise with other subject areas, as necessary, in order to ensure appropriate cross-curricular links

- To share in the setting and marking of internal examination papers within the school, ensuring that they accurately reflect the syllabus content and ability levels of students

- To contribute to the department development plan and to the department self-evaluation procedures

- To prepare students, as appropriate, for external examinations

- To work with the Subject Leader in order to ensure the careful implementation of new initiatives as they are appropriate to the needs of students in school

- To maintain high standards of discipline, appearance, punctuality and commitment in all students

- To assist in the control, storage and use of teaching materials

- To maintain the condition of the classroom fabric/furnishing and advise of defects/hazards

- To continue to develop and foster an interest and enthusiasm in all aspects of your subject

- To participate in the school's performance management procedure

- To attend all appropriate school meetings and those relating to the development of the subject or your own professional progression

- To comply with Health and Safety

- To comply with the General Data Protection Regulations (GDPR)

All job descriptions are subject to modification as the needs of the school change and/or circumstances demand. Neither can this job description reflect all aspects of the post. All changes will be the result of appropriate consultation.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure and Barring Service Enhanced Disclosure Certificate (DBS, formerly the CRB).